



SCOTTISH
GLIDING CENTRE

SGC Ground Training Progress Card

NameMembership No.

Training may be provided by any qualified pilot (except for DI).

Item	Training carried out by		
	Name	Date	Signature

Safety Procedures			
<i>Parachutes</i> Care, checking before flight, putting on and taking off, storage			
<i>Emergency equipment</i> First aid kit location, fire extinguisher location			
<i>Routes to and from the launch points</i> Driving and walking, lookout, what to do if an aircraft is approaching			
<i>Emergency Action Plan</i>			
<i>Reporting Incidents</i>			

Method of Training			
<i>Training format</i> Briefings, instruction, handover/takeover protocol, debriefing, signposting objectives			
<i>Training documents</i> Personal record card, personal logbook, how to find club launch records			
<i>Student pilot role in training</i> Self-study, being ready to fly, importance of asking questions			

Hangar and Preparation			
<i>Hangar unpacking</i> Access, supervision requirements, equipment, hazards, procedures			
<i>Hangar packing</i> Equipment, hazards, procedures			

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Hangar and Preparation ctd.			
<i>Batteries</i> Location and Installing			
<i>Batteries</i> Removing and charging			
<i>Daily inspection of club aircraft</i> Who can do it, how to become qualified, do not disturb DI, how to carry out positive checks, how to carry out cable checks, defect reporting system	Instructor / Inspector to sign		
<i>Cleaning</i> Requirements, location of cleaning equipment, canopy cleaning			

Powered aircraft			
<i>Propeller safety</i> Hazards, do not touch propellers, stay clear of propeller arc			

Ground handling			
<i>Moving aircraft by hand</i> Where to push, pull or lift, which wing to hold			
<i>Canopies</i> Opening, closing, hazards, esp. wind			
<i>Tail dollies</i> Checking, attaching, removing			
<i>Towing gliders</i> Who can drive the vehicles, procedures, hazards inc. leaving unattended gliders attached, obstacles, listening and lookout, which wing to hold, towing to the launchpoint			
<i>Parking gliders</i> Which wing down, orientation to wind, use of tyres and tie downs			

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Launching			
<i>Winch Cables</i> Winch cable and hardware hazards, weak links			
<i>Aerotow ropes</i> Aerotow rope hazards			
<i>Log keeping</i> How, importance of accuracy			
<i>Launch signalling</i> Who can do it and how, who can shout 'stop' and why			
<i>Wing running winch launch</i> Running the wing during a launch, hazards, eg wing tip loads, lookout, all clear			
<i>Wing running aerotow launch</i> Running the wing during a launch, hazards, eg wing tip loads, lookout, all clear			
<i>Retrieving cables</i> How to get trained, hazards			

Club vehicles			
<i>Preparation</i> How to daily inspect, where are they kept, which vehicle to use, parking, storage, keys, check fuel level			
<i>Maintenance and preparation</i> DI, recharging			
<i>Driving</i> Requirements, speed limits, lookout			

Weather			
<i>Personal considerations including wind chill and sun</i> Clothing, sunscreen, hydration			

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Weather ctd.			
<i>Removing water from wings and canopies</i> Why and how, care needed, location of equipment, canopy cleaning and drying			

Miscellaneous			
<i>Aircraft Documentation</i> What is required to be checked / carried. ARC, CofA, DI book, log book, map			
<i>Placards</i> Mass and Balance, limitations placard, use of ballast, effect of C of G on stability			

Publications to be read			
<i>SGC Airfield Manual</i>			
<i>BGA Safe Winch Launching</i>			
<i>BGA Safe Aerotowing</i>			
<i>BGA Managing Flying Risk</i>			

Completing this card is a prerequisite to going solo.