

INCIDENT RESPONSE

ACCIDENT

An occurrence becomes an 'accident' where:

- A person is fatally or seriously injured* whilst onboard an aircraft as a result of being onboard, or from being hit by one.
- An aircraft sustains substantial damage* or structural failure.
- An aircraft is missing or completely inaccessible.

**Close the airfield.
Do not continue to operate.**

Do not move aircraft or injured persons unless required to preserve life.

**Appoint an instructor or experienced qualified pilot
Accident Site Controller.**

Call emergency services on 999

When asked by the operator, request at least an **ambulance** and **police**.

If there is a danger of **fire** or serious damage has been caused to a glider with an electric motor/FES, request the fire brigade as well.

**Refer to the club's
Emergency Action Plan**

INCIDENT

All other occurrences, including those that result in injury to persons or damage to aircraft, are 'incidents' and must be reported through the club's Safety Management System: **FlySafe**.

Proper incident reporting allows trends to be tracked. The BGA also requires that some incidents are reported to them by the club.

In the case of injury, ensure that person seeks medical advice.

Collect witness statements and photographs of the incident and any damage and injuries that have been caused.

Where aircraft have been damaged, notify an inspector and report it immediately by phone to the Safety Officer.

If the incident is likely to have resulted in substantial damage* or injury, or is an AIRPROX or near-miss, report it immediately by phone to the Safety Officer.

**Report the incident on FlySafe:
www.scottishgliding.com**

Portmoak Airfield
Scotlandwell, KY13 9JJ

what3words
[lecturing.replace.ramble](https://www.what3words.com/lecturing.replace.ramble)

Grid Reference
NO 18193 00239

Chairman
Reiner Kipp
07392 037131

Safety Officer (SO)
Ollie Killeen
07485 263822

Chief Flying Instructor (CFI)
Bruce Duncan
07811 021553

British Gliding Association (BGA)
01162 892956

Air Accidents Investigation Branch (AAIB)
01252 512299

Distress & Diversion ("London Centre")
01489 512691

Prestwick Centre Operations Supervisor
01294 655300

An "occurrence" is any event during operations (including ground handling, taxiing, launching, landing, flying, maintenance, etc.) which have, or could have had, significance regarding flight safety. Occurrences must be reported.

"Serious injury" means cases where more than 48 hours of hospital stay are likely to be required; or major fractures or lacerations; or internal organ injury.

"Substantial damage" means damage or failure that adversely affects the aircraft's structural strength, performance, or flight characteristics.