

# 4. Flying Authorisation

## 4.1 Supervision

Flying will normally take place when an SGC or approved visiting instructor has been designated as Lead Instructor to supervise. During the week this is by arrangement. At weekends there is a Duty team with a designated Lead Instructor and supporting Duty Instructors. The Lead Instructor should be a suitably experienced FI(S) approved to supervise airfield operations.

Lead Instructors, Support Instructors, and Duty Pilots have a duty of care and supervision to ensure that all flying and airfield activity is carried out safely and efficiently, in particular ensuring that newer, less experienced members are given suitable coaching and mentoring.

On each organised flying day, there will be a morning briefing given by the Lead Instructor in the briefing room. All pilots who intend to fly on that day are expected to attend the briefing. Any pilot who cannot attend the briefing is required to present themselves to the Lead or Support Instructors for a personal briefing.

On days without a supervising instructor, club flying is possible by licenced pilots. On those days, an experienced pilot will be nominated (on click'n'glide) to organise the operation, including setting up the airfield, coordinating between the winch driver or tug pilot and the launch point, ensuring logs are kept and the airfield is put away after flying. They will also be the emergency contact. No passenger or pre-qualified pilots flights will be permitted. These "pilot-supervised" days must obtain the authorisation of the (D)CFI or other nominated experienced instructor.

### 4.1.1 Logs

A complete and accurate log of glider flights must be kept so that pilots can be tracked and any overdue gliders identified, as well as being a legal requirement. Launch point controllers are briefed that **"no details = no launch"**.

Pilots intending to go cross-country must indicate their intentions (e.g. their proposed task) on the log sheet, refer [D. Cross Country Flying](#).

Self-launching pilots must book out using the powered aircraft movements logsheet next to the office and ensure that the Lead Instructor is aware that they are airborne and that they have the ability to alert the SGC should they become overdue from a flight.

All pilots must ensure that they have been logged down after returning to Portmoak.

If you land away from Portmoak you must report it, otherwise SAR (Search and Rescue) procedures will be implemented to find you. If you cannot contact the office or duty instructor **leave a message on the answerphone (01592 840543)**, as this will be checked before calling the emergency services.

Pilots are also required to maintain their personal flying logbooks. This is especially important for pilots under training and is a legal requirement for a valid SPL. All pilots are required to bring their logbook for inspection by the Duty Instructor team.

## 4.2 Pilot Licensing and Qualifications

### 4.2.1 Licences

As of 30<sup>th</sup> September 2025 in the UK a glider pilot is required to hold a Sailplane Pilot Licence (SPL) to fly Part 21 sailplanes. This replaces both the Bronze plus Cross-Country Endorsement and LAPL(S).

Only student pilots flying with the authorisation and under the supervision of a Flight Instructor (Sailplanes) (FI(S)) may fly Part 21 sailplanes without an SPL.

The UK CAA SPL is an ICAO compliant licence and may be recognised in Europe and other countries when paired with a suitable medical.

A licence does not exempt the holder from following the currency requirements listed below. In some aspects the legal minimum recency is very generous and these limits are not suitable to judge currency.

## 4.3 Medicals

All PICs must have a current medical certificate or Pilot Medical Declaration (PMD) (made via the [CAA Portal](#)).

The medical assessment must be appropriate for the glider pilot's licence and for the type of flying he/she wishes to do. It should be noted that the medical requirements for gliding and GA in general are under review and subject to change. The BGA website details the latest [medical requirements](#) for pilots.

A copy of your current medical assessment must be held by the SGC office.

### 4.3.1 IMSAFE Check List

As well as holding a valid medical, pilots should also ensure that on any given day they are fit to fly; the following "I'M SAFE" check list can be used;

I	Illness/Injury	Ill? Head injury, weakness / limited movement / pain?
M	Medication	Side effects of dizziness, lethargy, etc?
S	Stress	Mentally pre-occupied with issues at home, at work, etc?
A	Alcohol	Recommended minimum of 12 hours between consumption of alcohol and flying.
F	Fatigue	Lack of energy, tiredness?
E	Eating	Have you (had) adequate food and drink?

## 4.4 Currency and Privileges

### 4.4.1 Currency and Privileges Table

The following table summarises the SGC minimum currency requirements for solo pilots.

The BGA has a “currency barometer” which looks at the number of launches and gliding hours *in the last 12 months*. You should use this in conjunction with the requirements below to assess the “quality” of your currency. A copy of the barometer is on the CFI’s notice board, in the launch point caravan and can be found on the BGA website here [Currency Barometer](#). For example, if you are only flying about 10 hours a year and don’t do many launches, you are permanently in the red section and should think very carefully about your flying safety. You need to be doing at least 25 hours to maintain reasonable flying standards.

Obviously some weather conditions are much more challenging than others, and being current on winch doesn’t mean you can aerotow, or vice versa. The supervising instructor may impose limits on solo flying, or conversely may waive the currency recommendations for an individual, in both cases dependent upon the individual’s overall experience. However, the person primarily responsible for deciding if a proposed flight is safe is not the supervising instructor but the pilot. All pilots must make considered and rational judgements about their own currency – depending on the launch method, the glider and the weather – and discuss their situation with an instructor if in any doubt.

A “qualified pilot” is one holding an SPL.

In addition to the requirements in the table, all pilots intending on carrying passengers in gliders, motor gliders or aeroplanes must have completed 3 take-offs and landings in the last 90 days in accordance with SFCL.160(e) and also SFCL.115 (10 hours flight time or 30 launches after issue of the SPL, plus a demonstration of competence with an FI(S)).

Visiting instructors may only instruct on site with approval of CFI (or Deputy) following site familiarisation and briefing.

Level of Experience	Restrictions/Currency	Privileges
Solo, with fewer than 10 satisfactory solo flights.	Daily check flight before flying. Signature in logbook from supervising instructor for all check and solo flights.	All flying must be under the direct supervision of an instructor.
~10 satisfactory solo flights, but not yet a qualified pilot.	SGC instructor recommendation and signature in logbook. Briefing before every flight. Signature in logbook from supervising instructor for all check and solo flights. Check after every 10 <sup>th</sup> flight until SPL skills test completed. Check flight every 3 weeks. <a href="#">24 month progress check</a> required.	As above.

Level of Experience	Restrictions/Currency	Privileges
Qualified pilot, but pre-Silver or less than 100 hours. Note: minimum age 16 for this qualification.	Check flight every 3 weeks if red on currency barometer. Otherwise, check flight every 6 weeks since last flight using proposed launch method. <b>12 month checks</b> required.	Self-authorising for flights in own aircraft, under overall supervision by an instructor on the field. Authorisation required from SGC instructor for all flights in SGC aircraft. Briefing recommended from SGC instructor for cross country flights in own aircraft.
Silver Badge and 100 hours or holding a BGA Instructor rating	Check flight or discussion with instructor if 6 weeks since last flight using proposed launch method. <b>12 month checks</b> required, except that instructors follow standard BGA annual revalidation requirements. Must retain 30 days currency to instruct or carry passengers.	Self-authorising for flights in own aircraft. Authorisation required from SGC instructor for all flights in SGC aircraft. Briefing recommended from SGC instructor for cross country flights in own aircraft.

#### 4.4.2 Club Aircraft Flight Requirements

Aircraft	Members	Visitors
Junior	All SGC solo pilots with 10 solo flights or more.	Site familiarisation check. Approval of CFI or deputy (logbook signature) plus review with lead instructor.
Perkoz	All SGC qualified pilots, subject to satisfactory check flight(s) (logbook signature).	Silver plus 100 hours, subject to satisfactory check flight(s). Approval of CFI or deputy (logbook signature) plus review with lead instructor.

All initial flights must only be made after approval and briefing by a SGC instructor, refer [Glider Conversion and Private Purchase](#).

Flights in the Junior and Perkoz require that pilot has current spin training and relevant conversion briefing and check flights and that the pilot is in currency (green or yellow on the BGA currency barometer).

#### 4.4.3 Introductory Flights and Trial Lessons

These must be conducted within current BGA guidelines with approved instructors and appropriate supervision. Due to the nature of this flying with members of the public, we must ensure we fully exercise our duty of care during these flights. The BGA guidance on Introductory Flights and Trial Lessons can be found in the BGA [Managing Flying Risk](#) area.

Members of the public turning up for an introductory flight or trial lesson must be fully briefed on what the lesson involves – there is an excellent DVD which should be shown to visitors in the Clubhouse to give them a good idea of what’s involved prior to going out to the launch point.

The passenger or student must wear a parachute and must be briefed on how to escape from the aircraft and use the parachute in an emergency. If it is found that the use of a parachute results in the passenger/student exceeding the maximum load for a particular aircraft, use another aircraft which will cater for that weight. If it turns out impossible to meet the weight requirements in any aircraft

and/or by getting a lighter instructor then the individual concerned should be politely told that we cannot fly them.

#### 4.4.4 Friends and Family

Qualified Pilots can obtain a F&F rating which is issued by the CFI or deputy. Pilots so authorised must ensure that the care and supervision standards set down by the BGA for trial lessons are applied to this flight activity and that they adhere strictly to these guidelines. All flying must be approved by the Lead Instructor. The PIC must have a current F&F rating (via an annual check with an authorised FI(S)) and satisfy the requirements in [Currency and Privileges](#) .

Any PIC flying with a non-pilot passenger must have a suitable medical ([BGA Laws and Rules - Medical](#))

Passengers flown by F&F pilots must be personally known to the pilot and must have completed a day membership form. Members who are not qualified for F&F themselves may still bring friends or family members to fly with an instructor or IFP.

#### 4.4.5 "Mutual" Flying

Only qualified pilots (SPL) approved by the CFI or deputy (evidenced by logbook signature) may fly together (except when the PIC is an instructor). Each flight must be approved by the Lead Instructor.

- It must be clearly written and agreed who is the Pilot In Command.
- The PIC is ultimately responsible for the flight safety.
- The PIC must satisfy the requirements in [Currency and Privileges](#) .
- The PIC should fly from the front seat unless specifically authorised by a Full Instructor to fly from the rear.
- In legal terms, the pilot who is not PIC is a passenger.
- Any person flying in a club or private aircraft must be a member of the club. Day membership forms for friends, family and guests are available in the club room, in the caravan and in the office.
- Any insurance requirements or restrictions need to be borne in mind when flying private two-seaters.

## 1. Visitors

Visiting pilots wishing to fly solo must become temporary (reciprocal) members of the SGC and must provide a copy of their current medical or PMD and bring their up-to-date log book for inspection even if flying in their own gliders. Visiting pilots flying their own private gliders must show a current ARC, annual and insurance. First-time visitors must get a site briefing and a site familiarisation flight, refer [7. Visitors](#).

Visiting instructors must have approval of the CFI before instructing on site, in any club, private or visiting aircraft. This approval may include a check flight and must be renewed annually.

Visiting pilots may only fly club aircraft as PIC with the permission of the CFI or deputy (evidence of

logbook signature)

## 2. Glider Conversion and Private Purchase

SGC members converting to a new club glider type, or considering purchasing a whole or part share of a glider, or taking an insurance share, must ensure that they follow a proper conversion process.

### 2.1 Key requirements

- Agreement **must** be obtained from the CFI prior to purchase or taking an insurance share of a glider in whole or in part;
- For club aircraft you must meet the criteria in **Currency and Privileges**;
- You must not take your first flight in any glider (club or private) unless you have followed a proper conversion process as set out in the **BGA Instructor Manual, Section 6-22** and have had a briefing and approval from the Lead Instructor for the flight on that day.

## 3. Discipline

The CFI has the power to revoke solo flying privileges at SGC if he or she deems it necessary. In the absence of the CFI, any instructor may, when necessary, ground a club member who is guilty of a breach of flying discipline until the circumstances of the case can be reported to the CFI.

[3. Portmoak Airfield and Facilities](#) | [Contents](#) | [5. Airfield Operations](#)

From: <https://pilots.scottishglidingcentre.co.uk/> - **Portmoak Pilot's Information and Airfield Manual**

Permanent link: [https://pilots.scottishglidingcentre.co.uk/doku.php/airfieldmanual/4.\\_flying\\_authorisation?rev=1773157974](https://pilots.scottishglidingcentre.co.uk/doku.php/airfieldmanual/4._flying_authorisation?rev=1773157974)

Last update: **2026/03/10 15:52**

