

## Procedure for Resumption of Trial Lessons

All customers must fill out consent form (online at [http://tiny.cc/SGC\\_l0001\\_form](http://tiny.cc/SGC_l0001_form)) and track and trace before arrival on site. This should include a declaration that they are symptom free, understand how we will use and store their information, and that they accept the risks of flying and covid etc. Also they should be sent (or given link to download) instructions to them for the day detailing the procedures relevant to them below.

Maximum of 4 guests per voucher including the voucher holder. Customers must be briefed to arrive earliest 10 minutes before allocated slot, and to enter staging area to wait for greeter (will be wearing hi vis vest). If westerly launching, they will be assigned a parking space and picnic bench in main car park (hand sanitiser on each table). If Easterly the greeter will escort via mule the convoy of cars booked in for that hour to parking space and picnic bench at westerly end. Customer and guests to remain in designated area for BI to come greet and collect them.

1 hour slots per customer. One BI to stay with the customer throughout the hour. If family is with them, they may follow on behind but should maintain distance and not approach the glider.

1 Glider per BI, to be disinfected between every flight (front cockpit only).

If another instructor takes over, they are responsible for disinfecting the rear cockpit area.

BI and Customer to wear mask for briefing, BI to wear disposable gloves if helping passenger strap in (mostly for appearance) & optional face shield will be made available. Parachute to be disinfected, or if available a new one to be used to allow time for germs to die. BI to demonstrate using their chute.

Try to talk the student through putting their straps on, however if not possible wear gloves to help. Brief student that mask may be removed once canopy is closed (only in K21 with separation panel between seats). Brief complete, BI get in glider and complete checks. Wing runner to close front canopy and instruct pupil to lock it when BI is ready.

After BI signals, both canopies closed and locked, the wing runner hooks on glider. Launch as per normal.

Upon landing, BI and student minimise contact with buggy driver (BI hooks on and remains at glider with student.)

During the tow back or after returning to launch point, BI to thank student, usual debrief and let them know how their data will be kept, and try to sell membership etc. After student leaves, BI or launch point assistant to don gloves and mask and disinfect front cockpit ready for next customer.

If Easterly ops, greeter to escort convoy back up to Eastern end, before fetching next convoy.

Repeat process for next customer.

## Ad Hoc trial flights

On occasions when aircraft, instructor / BI and customer are available when there are no planned trial lesson slots, a voucher flight can proceed during normal club flying operations. The instructor / BI will be responsible for the customer and their party and must follow the following modified procedure:

- Meet the customer and their party.
- Check that I0001 form has been filled in (online or at the office)
- Take them to the aircraft (in easterly customer's party take their own car, following instructor in theirs).
- Before briefing, disinfect front seat area in view of customer.
- Continue with briefing / flight as per normal procedure.
- Escort customer and their party back to club house area