Scottish Gliding Center

EMERGENCY ACTION PLAN

Accident On/Near Portmoak Airfield

Minor
If injury – seek medical advice
If in doubt do not recover aircraft until agreed by BGA.

Avoid further accidents/Incidents

Accident
Consider necessary actions

Incident
Correct and prompt action
Consider cause and trends

Preventative Action
Recognise problem and consider corrective action.
Pass to SO/DSO

Commence accident record
Collect evidence and statements
Take photographs
Pass to Safety Officer

Reporting
Flysafe (on-line or form in office)
BGA, if appropriate (SO, CFI decision)

Serious
Fatal / Serious Injury
Or Substantial Damage

Avoid Further Accidents - Stop Flying Activity
Do not move the aircraft etc.
Do not move injured persons except to preserve life.
Accident Site Manager (ASM) and DI to Accident Site with phone and radio.
Set up point of contact (POC) in office.

No / Minor Injury

Fatal / Serious Injury

Phone 999/112 request Emergency Services
Ambulance (always)
Police (always)
Fire (if fire or rescue required)

Phone ASAP
AAIB – 01252 512299
BGA – 0116 289 2956
Club Safety Officer
CFI
Club Chairman
Local Police - 101

AAIB must give permission before the aircraft is moved.

Commence accident record
Collect evidence and statements
Take photographs

Reporting
BGA Report Form
Initial details to BGA
E-mail: office@gliding.co.uk
Final Report to BGA must follow within 28 days (Format, see BGA Post Accident Guide)
Inform Insurance

Accident Remote from Airfield – Additional considerations

Control
Establish Accident Controller at Portmoak. Senior Instructor or experienced SGU pilot with radio and phone should attend accident site asap to act as ASM to ensure aircraft is not moved unless to preserve life until AAIB give permission.

Phone Calls / Radio
Emergency Call may need to request Mountain Rescue
Use radios or landlines if possible as mobiles are scanned by local press.
However mobiles can be useful for location finding by emergency services.
EU mobile emergency call is **112**.
Radio – use **130.125**.

SGU Emergency Contact List
Scottish Gliding Centre
Portmoak Airfield
Scotlandwell
Near Kinross
KY13 9JJ
Office – 01592 840 543

OS Reference -
X=318062, Y=700388
Lat/Long (WGS84) –
N 56:11:21 (56.189038)
W 03:19:19 (-3.321831)

Chairman – **07785 264511**

SO – **07534 240767**

CFI – **07855 456743**

Abreviated detail for assistance only. Full details are available from the BGA website also Safety Folder in SGU Office.

Reporting - Legal responsibility rests with the pilot. Club to manage reporting – to be initiated by 1) Safety Officer, 2) CFI, 3) Senior Instructor / member.

BGA - Gliders

- **Incident** – An occurrence outwith the definition of an accident e.g. ground handling, mis-rigging, potential hazards.
- **Substantial Damage** – that which requires workshop rectification before flight.

The Law – Gliders / Motor Gliders / Tugs

- **Accident** – Fatality or Injury involving an aircraft, and/or, substantial damage or structural failure of an aircraft.
- **Reportable Accidents** – The Civil Aviation (Investigation of Air Accidents) Regulations require the notification of accidents direct to the Chief Inspector of Air Accidents and the local police where there has been fatality or serious injury or where an aircraft received substantial damage.
- **Responsibility to the AAIB** – The permission of the AAIB must be obtained before the aircraft is moved or otherwise interfered with except for the purposes of rescue.
- **Serious Injury** – > 48hrs in hospital / major fracture /major lacerations / internal organ injury.
- **Substantial Damage** – Damage or structural failure that adversely affects the structural strength, performance, or flight characteristics of the aircraft.